Icon

Description automatically generated GRI Certified Software and Tools

Application Form

|  |  |  |
| --- | --- | --- |
| 1. **Details of the organization** | | |
| Full name of the organization:  Click or tap here to enter text.  Address of the main office:  Click or tap here to enter text.  Contact Person:   * Name: Click or tap here to enter text. * Position: Click or tap here to enter text. * Email address: Click or tap here to enter text. * Telephone number: Click or tap here to enter text. | | Type of organization:  *Please select one option. Please note that we request evidence to confirm the type of organization for all applications apart from those from corporates. For further details, please see the footnotes against each option.*  Corporate  Small and medium sized enterprises[[1]](#footnote-2)  Not-for-profit[[2]](#footnote-3)  Start-up[[3]](#footnote-4)  OECD country:  Yes  No  Annual Turnover: Click or tap here to enter text. |
| 1. **Invoicing details** | | |
| VAT NUMBER / Fiscal number Click or tap here to enter text. | | Name of paying organization  Click or tap here to enter text. |
| Purchase order number/ invoice identification code  *if required by the organization, appearing on the invoice*  Click or tap here to enter text. | | Contact person  *Name, job title, organization, departpment, email and phone number*  Click or tap here to enter the contact details. |
| Billing details:   * Street Click or tap here to enter text. * City Click or tap here to enter text. * State (if applicable) Click or tap here to enter text. * Postal code Click or tap here to enter text. | | |
| 1. **Details of the software or digital tool** | | |
| Full name of the software or digital tool:  Click or tap here to enter text. | In which language(s) will the tool be provided?  Click or tap here to enter language(s) | |
| Description of the tool:  Click or tap here to enter text. | | |
| *Please select one option*  **What is the purpose of the software or digital tool?**  Commercial  For internal use  Free public good  Other *Please explain* | | *Please select one or more options*  **What is the functionality?**  Data gathering and/or data analysis  Guidance on reporting process  Guidance on specific parts of reporting   * Process stakeholder Consultation * Materiality * Other *Please explain*   Report generation  Risk management  E-learning  Other *Please explain* |
| **Will the tool be sublicensed?**  Yes  No  **If yes, in how many countries / territories will it be sublicensed to?**  Click or tap here to enter text | |
| 1. **Timelines** | | |
| On average, the content certification process consists of 2-3 rounds of feedback and each round normally takes between **15 to 20 working days**. With the fast-track option, our feedback time is reduced to **10 working days** at an additional cost equal to 30% of the original Certification Process fee.  Regular timeline (15 to 20 working days)  Fast Track (10 working days) | | |
| 1. **GRI Content** | | |
| **Please indicate the GRI Copyright Protected Content that will be included in your software**    **GRI Universal Standards + Topic Standards**  **GRI Universal Standards:**  **☐** GRI 1: Foundation 2021  **☐** GRI 2: General Disclosures 2021  **☐** GRI 3: Material Topics 2021    **GRI Topic specific standards – Economic**  **☐** GRI 201: Economic Performance 2016  **☐** GRI 202: Market Presence 2016  **☐** GRI 203: Indirect Economic Impacts 2016  **☐** GRI 204: Procurement Practices 2016  **☐** GRI 205: Anti-corruption 2016  **☐** GRI 206: Anti-competitive Behavior 2016  **☐** GRI 207: Tax 2019  **GRI Topic Specific Standards - Environmental**  **☐** GRI 301: Materials 2016  **☐** GRI 302: Energy 2016  **☐** GRI 303: Water and Effluents 2018  **☐** GRI 304: Biodiversity 2016  **☐** GRI 305: Emissions 2016  **☐** GRI 306: Waste 2020  **☐** GRI 308: Supplier Environmental Assessment 2016  **GRI Topic Specific Standards – Social**  **☐** GRI 401: Employment 2016  **☐** GRI 402: Labor/Management Relations 2016  **☐** GRI 403: Occupational Health and Safety 2018  **☐** GRI 404: Training and Education 2016  **☐** GRI 405: Diversity and Equal Opportunity 2016  **☐** GRI 406: Non-discrimination 2016  **☐** GRI 407: Freedom of Association and Collective Bargaining 2016  **☐** GRI 408: Child Labor 2016  **☐** GRI 409: Forced or Compulsory Labor 2016  **☐** GRI 410: Security Practices 2016  **☐** GRI 411: Rights of Indigenous Peoples 2016  **☐** GRI 413: Local Communities 2016  **☐** GRI 414: Supplier Social Assessment 2016  **☐** GRI 415: Public Policy 2016  **☐** GRI 416: Customer Health and Safety 2016  **☐** GRI 417: Marketing and Labeling 2016  **☐** GRI 418: Customer Privacy 2016    **GRI Sector Standards**  **☐** GRI 11: Oil and Gas Sector 2021  **☐** GRI 12: Coal Sector 2022  **☐** GRI 13: Agriculture, Aquaculture, and Fishing Sectors 2022  Please let us know if you have any comments:Click or tap here to enter text. | | |

Contacts for the Software or Digital Tool

|  |  |
| --- | --- |
| **Primary Contact: overall responsible for the Certified Software and Tools Program (mandatory, if different from the contact in section 1)** | |
| Salutation: | Click or tap here to enter text. |
| Name (first name, surname): | Click or tap here to enter text. |
| Job title: | Click or tap here to enter text. |
| Telephone number: | Click or tap here to enter text. |
| Email address: | Click or tap here to enter text. |

|  |  |
| --- | --- |
| **Secondary contact I: responsible for GRI content development within the software (preferred)** | |
| Salutation: | Click or tap here to enter text. |
| Name (first name, surname): | Click or tap here to enter text. |
| Job title: | Click or tap here to enter text. |
| Telephone number: | Click or tap here to enter text. |
| Email address: | Click or tap here to enter text. |

|  |  |
| --- | --- |
| **Secondary contact II: additional contact person (optional)** | |
| Salutation: | Click or tap here to enter text. |
| Name (first name, surname): | Click or tap here to enter text. |
| Job title: | Click or tap here to enter text. |
| Telephone number: | Click or tap here to enter text. |
| Email address: | Click or tap here to enter text. |

How did you learn about the Certified Software and Tools Program?

Click or tap here to enter text.

Once the form has been completed, please email to the GRI Secretariat at [CertifiedSoftware@globalreporting.org](mailto:CertifiedSoftware@globalreporting.org)

1. Please provide official proof that your company has an annual turnover of less than € 10 million​, such as an annual financial statement, attached to the Application Form. [↑](#footnote-ref-2)
2. Organizations that do not distribute their surplus funds to owners or shareholders now and/or in future, but instead use them to help pursue their goals. Please provide official proof that you are a not-for-profit organization​, such as a Chamber of Commerce document, attached to the Application Form. [↑](#footnote-ref-3)
3. A company focused on developing a single product or service to bring to the market under conditions of extreme uncertainty. And that have been in business for less than 3 years. Please provide official proof that your company has been in business for less than 3 years​, such as a Chamber of Commerce document, attached to the Application Form. [↑](#footnote-ref-4)