

**Summary 25 January 2018 meeting**  
**Meeting summary – Draft v1: pending GSSB approval**

## Table of Contents

Participants .....	2
List of abbreviations .....	3
Decisions and Action Items.....	3
Session 1: Welcome and approval of meeting summary.....	4
Session 2: Draft Code of Conduct for the development of GRI Standards.....	4
Session 3: Update GRI 403: Occupational Health and Safety and GRI 303: Water .....	5
Session 4: Project proposal - revision of GRI Waste Disclosures and Project proposal – developing a GRI Standard on Spills and Leaks .....	5
Session 5: Summary of Technical Enquiries.....	6
Session 6: Proposed Membership for GRI Human Rights Technical Committee .....	7
Session 7: AOB and close of public sessions.....	7
Session 8: Disclosure Review Services .....	7
Session 9: AOB and close of meeting.....	7
Annex I .....	8

## Participants

Present:

Name	Constituency
<b>Atilla Yerlikaya</b>	Business Enterprise
<b>Dwight Justice</b>	Labor
<b>Evan Harvey</b>	Investment Institution
<b>Judy Kuszewski</b>	Chair
<b>Julia Wilson</b>	Business Enterprise
<b>Kent Swift</b>	Civil Society Organization
<b>Kirsten Margrethe Hovi</b>	Business Enterprise
<b>Michel Washer</b>	Business Enterprise
<b>Robyn Leeson</b>	Vice-Chair
<b>Vincent Kong</b>	Business Enterprise
<b>Sulema Pioli</b>	Mediating Institution
<b>Vadakepatth Nandkumar</b>	Mediating Institution

Apologies:

Name	Designation
<b>Daniel Ingram</b>	Investment Institution
<b>Jürgen Buxbaum</b>	Labor
<b>Tony Mo</b>	Civil Society Organization

In attendance:

Name	Designation
<b>Alyson Slater</b>	Chief of Network Engagement
<b>Anna Krotova</b>	Manager, Standards Division
<b>Bastian Buck</b>	Director, Standards Division
<b>Gillian Balaban</b>	Assistant, Standards Division
<b>Laura Espinach</b>	Manager, Standards Division
<b>Pamela Carpio</b>	Senior Coordinator, Governance Relations
<b>Tina Jenson</b>	Senior Coordinator, Governance Relations



## List of abbreviations

AOB	Any other business	OHS	Occupational Health and Safety
CNE	Chief of Network Engagement	PWG	Project Working Group
GRI	Global Reporting Initiative	SC	Stakeholder Council
GSSB	Global Sustainability Standards Board	SD	Standards Division
		TC	Technical Committee

## Decisions and Action Items

### DECISIONS

Session 1:

**GSSB Decision 2018.01** GSSB approved the meeting summary of the 30 November virtual meeting

**GSSB Decision 2018.02** GSSB approved the meeting summary of the Electronic Vote 11-14 December 2017

Session 2:

**GSSB Decision 2018.03** GSSB approved the Code of Conduct for the development of GRI Standards.

Session 4:

**GSSB Decision 2018.04** GSSB approved the project proposal – revision of GRI Waste to be shared for review by the GRI Board as advised by the SC

**GSSB Decision 2018.05** GSSB approved the project proposal – developing a GRI Standard on Spills and Leaks to be shared for review by the GRI Board as advised by the SC

### ACTIONS

GSSB	
Session 4	<p><b>Project proposal – revision of GRI Waste Disclosure</b></p> <p>Members to provide SD with any organizations or experts which may be relevant for this project</p> <p>Members to contact SD in respect to a sponsor role for this project.</p> <p><b>Project proposal – developing a GRI Standard on Spills and Leaks</b></p> <p>Members to provide SD with any organizations or experts which may be relevant for this project.</p> <p>Members to contact SD in respect to a sponsor role for this project.</p>



Session 5	Members to provide SD with any wording or edit suggestions to FAQs on ‘whether the range of entities reported on can vary between disclosures’ and ‘status of definitions’
Session 8	Members to send any questions pertaining to the new services to the GSSB Secretariat
<b>Standards Division</b>	
Session 1	Present a proposal for an interpretation regarding the use of reasons for omissions in making a GRI-referenced claim as discussed in the November 30, 2017 meeting, at the GSSB February meeting
Session 4	Present a proposal on how to communicate using new and existing Standards in a transition phase
Session 5	Raise the technical enquiry regarding definitions as the first agenda item in the GSSB February meeting  Raise at the in-person meeting in April in conjunction with the Work Program the prioritization of developing guidance for materiality and topic boundary.

17 **Session 1: Welcome and approval of meeting summary**

18 Judy Kuszewski, the GSSB Chair (henceforth “the Chair”) welcomed the GSSB and attending GRI  
19 Secretariat staff to the meeting and presented an overview of the [meeting agenda](#). The Chair also  
20 welcomed the new GSSB Members.

21 **GSSB Decision 2018.01** GSSB approved the meeting [Summary of the 30 November virtual meet-](#)  
22 [ing](#), with a comment regarding omissions. SD explained that due to a full agenda, this will be dis-  
23 cussed in the February meeting.

24 **GSSB Decision 2018.02** GSSB approved the meeting summary of the [Electronic Vote 11-14 De-](#)  
25 [cember 2017](#).

26 **Action:** Standards Division (SD) to present a proposal for an interpretation regarding the use of  
27 reasons for omissions in making a GRI-referenced claim as discussed in the November 30, 2017  
28 meeting, at the GSSB February meeting

29 **Session 2: Draft Code of Conduct for the development**  
30 **of GRI Standards**

31 The GSSB was presented with [Item 03: GSSB Draft Code of Conduct for the development of GRI](#)  
32 [Standards](#).



33 **GSSB Decision 2018.03** GSSB approved the Code of Conduct for the development of GRI Stand-  
34 ards.

## 35 Session 3: Update GRI 403: Occupational Health and 36 Safety and GRI 303: Water

37 The GSSB was presented with the Updates on *GRI 403: Occupational Health and Safety* and *GRI 303:*  
38 *Water*

### 39 GRI 403: Occupational Health and Safety

40 SD provided the GSSB an update on the timeline for the coming months for *GRI 403: Occupational*  
41 *Health and Safety*.

### 42 GRI 303: Water

43 SD provided the GSSB an update on the status of the *GRI 303: Water*. The project is now at the mid-  
44 dle of 2<sup>nd</sup> Public Comment Period (PCP).

45 The Chair, on behalf of the GSSB, recognized the progress of the working group and thanked the SD  
46 for the management of the project.

## 47 Session 4: Project proposal - revision of GRI Waste Dis- 48 closures and Project proposal – developing a GRI 49 Standard on Spills and Leaks

50 The GSSB was presented with [Item 04 – GSSB Project Proposal on revising GRI Waste Disclosures](#).

51 GSSB raised the question how the SD aims to address that with the launch of revised Standards dis-  
52 closure contents will have been moved between Standards. SD commented that guidance will need  
53 to be provided when new Standards are released, to explain how the different versions of the Stand-  
54 ards can be used during the transition period as well as to explain where applicable where disclosure  
55 contents have been moved in a revision.

56 GSSB members Vadakepath Nandkumar and Michel Washer offered their support as sponsors for  
57 this project.

58 **GSSB Decision 2018.04** GSSB approved the project proposal – revision of GRI Waste Disclo-  
59 sures to be shared for review by the GRI Board as advised by the SC.

### 60 **Action:**

- 61 • GSSB members to provide SD with contacts of any organizations or experts which may be  
62 relevant for this project.
- 63 • GSSB members to contact SD in respect to a sponsor role for this project.



- 64 • SD to present a proposal on how to communicate using new and existing Standards in a  
65 transition phase  
66

67 The GSSB was presented with [Item 05 – GSSB Project Proposal on developing a standalone Standard](#)  
68 [on Spills and leaks](#)

69 **GSSB Decision 2018.05** GSSB approved the project proposal – developing a GRI Standard on  
70 Spills and Leaks to be shared for review by the GRI Board as advised by the SC.

71 **Action:**

- 72 • GSSB members to provide SD with any organizations or experts which may be relevant for  
73 this project.  
74 • GSSB members to contact SD in respect to a sponsor role for this project.

## 75 Session 5: Summary of Technical Enquiries

76 The GSSB was presented with [Item 06: Summary of Technical Enquiries on the GRI Standards](#).

77 Question 1: Whether the range of entities to report on can vary between disclosures

78 GSSB agreed that the response to this FAQ was acceptable and could be published.

79 The GSSB flagged that more work may be needed to develop additional guidance on reporting on  
80 joint ventures, and to revisit wider question of topic boundary and materiality in the near future.

81 **Action:**

- 82 • GSSB members to provide SD with any wording or edit suggestions to FAQs on ‘whether  
83 the range of entities reported on can vary between disclosures’ and ‘status of definitions’  
84 • SD to raise at the in-person meeting in April in conjunction with the Work Program, revisit-  
85 ing the priority of boundaries and materiality

86 Question 2: Feedback on Disclosure 302-1 (Energy consumption within the organization)

87 The GSSB agreed with SD recommendation to revisit the need for revising GRI 302: Energy as part  
88 of the discussions on the future Work Program in Q3 2018.

89 **Action:** SD to revisit the need for revising GRI 302: Energy in Q3 2018.

90 Research related to the status of definitions in the GRI Standards

91 SD has developed an FAQ for review and input by the GSSB.

92 **Action:**

- 93 • GSSB to provide any feedback regarding this topic by e-mail to SD  
94 • SD to raise the technical enquiry regarding definitions as the first agenda item in the GSSB  
95 February meeting  
96

97 **Session 6: Proposed Membership for GRI Human Rights**  
98 **Technical Committee**

99 The GSSB was presented with [Item 07: Proposed membership of GRI Human Rights Technical Com-](#)  
100 [mittee](#) for consideration.

101 The GSSB discussed that the process for nominating experts to a technical committee should be ad-  
102 hered to, and once a decision of the committee's membership is complete, this should be final. This  
103 is also important in order to preserve the constituency and regional balance agreed to by the GSSB.

104 Communication to all GRI stakeholders regarding the due process to ask for their suggestions for  
105 experts should be revisited to ensure timely communication of candidates in the future.

106 The GSSB did not move a motion to take forward the nomination for the technical committee,

107 **Session 7: AOB and close of public sessions**

108 There were no items for any other business and the public sessions were closed at 14.50.

109 **Session 8: Disclosure Review Services**

110 This was a private session.

111 **Session 9: AOB and close of meeting**

112 The Chair closed the meeting at 15.10 CET.



113 **Annex I**

114 **Companies and industries for contacting**

115

116 Public entities for urban waste – Sulema Pioli

117 Electronic and automotive – Nandkumar Vadakepath

118 Cloudblue – Julia Wilson

119 Logistics sector - Vincent Kong

120 WWF – Michel Washer